

JOB DESCRIPTION

Youth Worker

Contract Position: September to June

St. Andrew's United Church

1000 Huckvale Place

Williams Lake, BC

V2G 4L2

To Provide ongoing Youth Group Leadership with
a Christian basis and United Church beliefs and mandate

The Youth Worker of St. Andrew's United Church will encourage youth in their relationship with God, with one another, and with the church as follows:

Expectations

- Provide an atmosphere that is welcoming, non bullying, and includes various ages 8 to 17 - Junior 8 to 12; Senior 13 to 17.
- Meet regularly with each group, every other week, during the week, after school or over supper time (4 – 7 pm).
- Provide a program that incorporates games, sports activities, story telling, crafts, food preparation and meals together.
- Work to build a strong sense of community within the group.
- Help to empower youth in their lives, both inside and outside of the church.
- Strive to increase a sense of connection between the youth and the congregation of St. Andrew's United Church.
- Work to develop Youth Ministry within this congregation by building positive relationships with and among, children, junior youth and others when possible.

This agreement will be examined annually, based on the year's outcomes, personal performance and the needs of the St. Andrew's United Church youth program.

Hours of Work

This is a contract position for ten consecutive months per year. The job commences September 1st and ends June 30th annually to coincide with the Church School term. The hours of work are 4 hours per week.

Remuneration

- Pay will be \$20.00 per hour for 4 hours a week.
- Pay will be \$20.00 per hour for 2 hours a week if no attendees how for a meeting.
- Will have a budget for sundries up to \$60.00 per month.

Duties and Responsibilities

- Develop and implement a program for the youth group that is fun, empowering, builds a sense of community, and is nurturing of faith development, while being rooted in the faith and values of the St. Andrew's United Church congregation.
- Submit a plan of approach to the Ministry and Personnel Committee.
- Plan and conduct biweekly meetings with each group.
- Regularly contact youth regarding meetings and events, church functions and wider youth group activities (e.g. presbytery youth events, Naramata, etc.)
- Be responsible for the organizational aspects of youth meetings and events.
- Develop an adult volunteer roster and work with the volunteers on youth events.
- Work in a collegial manner with the Minister.
- Will abide by all safety requirements as set out by the United Church of Canada and the congregation of St. Andrew's.
- If interested, attend Cariboo Presbytery and BC Conference Youth Training Events.
- Prepare quarterly reports for the Ministry and Personnel Committee, as well as submit youth information to the congregation of St. Andrew's.

Qualifications

- Criminal Records Check – current and original
- Minimum successful completion of Grade 12 or equivalency.
- Ability to demonstrate the following skills: strong leadership, effective communication, group building, organizational ability and promotion.
- Ability to relate well with youth.
- Hold a current driver's license.
- Computer literacy required.
- Applicant should be a member or adherent of St Andrews United Church.

Accountability

The Youth Worker will be accountable to the Church Board through the Ministry and Personnel committee. This committee will offer annual job evaluations and ongoing supervision during the course of the year. The Minister will give program advice and ongoing support when needed.

Term and termination

Unless dismissed for cause, two weeks notice will be given for termination, by either the Youth Worker or the employer.