

Saint Andrew's United Church
1000 Huckvale Place
Williams Lake, BC V2G 4L2

2015 Annual Report

Annual Meeting of the Congregation held on
Sunday, February 28, 2016 in MacKinnon Hall



Read this report prior to the meeting. Note any errors or omissions, and any questions you wish to ask about the reports. The printed reports will not be read at the meeting, but time will be set aside to ask questions of those who submitted reports. Please bring this Annual Report to the meeting.

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Statements of Belief

Mission Statement

To reach out to all in love by offering programs to nurture body, mind, and spirit of both our neighbours and our members.

Vision Statement

As people of faith;
We love God and neighbour.
We nurture all God's Children.
We seek justice for all.
We protect those who are weakest.
We work to reconcile conflicts and hurts.
We lead in a way that demonstrates our caring and respect for all cultures.
We are active stewards of creation.

Agenda

Sunday, February 28, 2016

Please Sign In

- I. Call to Order
- II. Opening Prayer
- III. Additions to Agenda
- IV. Voting Procedure (see box below)
- V. Minutes of June 7, 2015 Pages 5-6
- VI. Ministry and Profile Search Committee report
- VII. Declaration of a vacancy
- VIII. Amendments to annual report
- IX. Committee reports Pages 12-24
- X. Financial reports Pages 29-40
- XI. Mission and Service commitment for 2016 (goal)
- XII. 2016 Budget (estimation of income and expenses).. Pages 39-40
- XIII. Other business
- XIV. Closing Prayer

From the Manual Section 113. The members of a Congregation who are entitled to vote at all meetings are people in full membership whose names are on the roll of that Congregation. With the consent of these, Adherents who contribute regularly to the support of the congregation may vote on Temporal Matters. (Basis 5.8.2)

Temporal Matters defined in The Manual as: those transitory and secular affairs that pertain to the life, work, and finances of the Congregation. Without limiting the generality of the foregoing, Temporal Matters do not include: the calling of a member of the Order of Ministry, a request to a Presbytery for an appointment, the election of an Elder or a Trustee, the order of worship, the discipline of the United Church, the amalgamation of Pastoral Charges or congregations, or property matters requiring the consent of Presbytery.

Congregational Meeting Minutes

Sunday, June 7, 2015

(location) MacKinnon Hall

Present: A sign-in sheet was circulated.

The meeting was called to order at 11:57 AM by Ross McCoubrey.
Rev. Jenny Carter led us in a prayer.

Voting Procedure

M/S Ron Malmas/Lynn Blatchford: That those adherents present and who regularly contribute to the support of the church receive voting privileges on temporal matters.

Passed

Minutes of March 1, 2015

M/S Ken Awmack/Lynn Blatchford: That the minutes be approved as circulated.

Passed

Legacy Fund

- Ross McCoubrey outlined the idea of a Legacy Fund for St. Andrew's United Church.
- Some discussion of a Legacy Fund.

M/S Ron Malmas/Lynn Blatchford: That the new board strike a committee to research a legacy fund. Passed; one vote against.

Elevator Construction

- Denis Roberts and Ed Kozuki outlined the construction of the elevator.
- The elevator is finished. The final inspection was done on June 4, 2015.
- There is still some painting to be done in the caretaker suite.

Elevator Project Financial Summary

- Denis Roberts oversaw the physical construction of the elevator and Alvin Gregory did the financial management of the elevator.
- Alvin Gregory indicated that \$82000+ was raised and \$60,000 has been paid out to date (there is still the final inspection and some bills for renovations in the caretaker suite), but it looks like the project will come in under budget.
- In May the board passed a motion, any surplus of the elevator project should be used for future maintenance and inspections of the elevator.

Ministry Profile and Search (MPS)

- Ross McCoubrey outlined the MPS process. A single committee replaces two committees (JNAC and JSC). The Joint Need Assessment Committee developed a profile of the community and pastor charge. The Joint Search Committee matched our needs and profile with ministers looking for a call. The MPS Committee will do both functions.

- Rev. Victoria Andrews (HR minister for Cariboo Presbytery) will be on the MPS committee, and will guide us through the search process.
- The board will set up the MPS committee shortly. If you interested in serving on the MPS committee – let the board know.

Election of Trustees for 2015-16

- Ed Kozuki read the current trustees and those people willing to be nominated.
- Barry Sale, Ross McCoubrey, Roger Hicks, Alvin Gregory, Mary Telfer, were elected until June 2016.
- Five Trustees will serve.

Election of Board for 2015-16

- Ed Kozuki read the current board and indicated those members continuing and those who let their name stand for nomination.
- Presbytery Lay Representative – Janet Whalley. Alternate Presbytery Representative – Terry Ashley. (Both are annual positions)
- Board Chair – Terry Ashley
- Board Secretary – Ken Awmack
- Treasurer – (not filled)
- Members at Large – Denis Roberts (2nd year), Ed Kozuki (1st year), Ron Malmas (1st year)
- The board is smaller than in previous years, but consists of 6 people.
- The treasurer position has not been filled for some time. In the past this was done by our bookkeeper (Maureen Wilson) and will now be contracted to an outside accountant.

Retirement of our office coordinator and resignation of our minister

- Our office coordinator is retiring as of June 30, 2015; Jenny will serve us until August 31, 2015.
- There will be farewell parties for these two people later this summer.

Other Business

There was no additional business raised.

Rev. Jenny Carter ended the meeting with a prayer.
Adjournment at 12:59 pm.

Members of the Church Board

Minister	Rev. Jenny Carter	Prior to August 31, 2015
Chair	Terry Ashley	Annual appointment
Secretary	Ken Awmack	Annual appointment
Treasurer	Andy Sullivan	Since June 7, 2015
		Annual appointment
M&P Representative	Ken Awmack	Annual appointment
Presbytery Representative	Janet Whalley	Annual appointment
Alternative Rep	Terry Ashley	Annual appointment
Chairperson	Ross McCoubrey	Annual appointment
Members at Large	Ed Kozuki	
	Denis Roberts	
	Ron Malmas	

Memberships and Ordinances

Discernment

None

Baptisms

Kenneth Joseph AwmackJune 7, 2015
Thomas John McMillanJune 7, 2015

Weddings

Kevin Davis Easthope and Natalie Grace Jacyna..... September 5, 2015

Funerals

Kowalski, Elizabeth Jeanne March 15, 2015
Buck, Evelyn Apalona March 28, 2015
Gunderson, Donald Charles April 24, 2015
Vandine, James CharlesOctober 2, 2015
Hansen, Marvin JorundOctober 10, 2015
Downie, William Donald "Bill"October 11, 2015
Hamm, Adaline Jenny "Addie"October 25, 2015
Michel, John Louis December 2, 2015

New Members

None

Transfers

None

Church Liaison Positions

Worship Liaison.....	Janet Whalley (annual appointment)
Music Director	Rocco Catalano
Banners	Ros Giles
Funeral Hostess Coordinator	Velma Gregory
 Physical Resources Liaison	 Denis Roberts & Barry Sale (annual appointment)
Garden.....	Ros Giles
Maintenance	Denis Roberts
 Community Life Liaison	 Barry Sale (annual appointment)
Catering	Linda Hicks
Fellowship Supplies	Sharon Gruenwald
Library.....	Eileen Dell and Lynn Blatchford
Pastoral Care.....	Midori Kozuki and Sharon Cousins
 Other Ministries Liaison.....	 Lynn Blatchford (annual appointment)
Healing Ministry	Brenda Smith and Maureen Margetts
Men's Breakfast	Barry Sale
Outreach.....	Ross McCoubrey
Prayer Circle	Eileen Dell
Youth	Inactive

Other Church Positions

Church Coordinator	Maureen Wilson (Prior to July), Faye Christoffersen
Music Director	Rocco Catalano
Envelope Steward	Lynn Blatchford
Librarians	Eileen Dell and Lynn Blatchford
Catering.....	Linda Hicks
Accompanists.....	Lorraine Baker, Sherry Foster, Carl Johnson, Monique Wong
Live-in Caretaker	Rick Mathews
Janitor	Laura Gillingham-Stead
Noon Bible Study.....	Rev. Jenny Carter (prior to June), Currently Inactive
Trustee Chair and Counter Chair	Barry Sale
Trustee	Roger Hicks
Trustee	Brenda Smith
Trustee and Observer Representative	Ross McCoubrey
Trustee and Insurance Consultant	Alvin Gregory

St. Andrew's United Church Web Site

Ken Awmack

The address (URL) for the website is: <http://members.shaw.ca/wlunitedchurch/>.

I have enjoyed looking after the church website and posting changes each week. The website has basic information about St. Andrew's for prospective attenders but it also has specific information that members of this congregation are looking for.

A few features were added this year including:

- pictures of people doing things around the church (home page)
- Mission/Vision statements (home page)
- Recent posts or additions to the website (home page)
- Calendar and lists of events (coming events)
- "Greying" icons when events are over (coming events)
- Weekly announcements of interest to members (coming events)

The web site is one method whereby members who travel out-of-town have been able to keep in touch with the happenings at St. Andrew's. With sermons, minutes, events, announcements and newsletters posted regularly it is easy to keep abreast when you are away for a single Sunday or a longer period.

The use of the website has grown over the last 11 years that it has been in existence. It has been accessed 7840 times this year. Monthly hits have grown from 50 to 653 hits per month now. This is not a flood of hits, but is a reasonable number for a rural church in BC.

If you are organizing an event or have an announcement let me know and I will post the information. If you have suggestions about the web-site, or pages/links you would like me to post - let me know. You can contact me at 250-392-6356 or 250-398-4501 or ken.awmack@gov.bc.ca.

The following pages make up the web site:

Home Page	Contact information, service times, mission and vision statements, special announcements and recent posts.
Donations	A secure page where users can make a donation to the church through the website.
Sermons	Weekly sermons, the minister's newsletter articles, etc.
Moderator's Message	The latest message from the moderator and her biography.
BC Conference	The President and president-elect and their biographies.
Lectionary Readings	The weekly Bible readings.
Coming Events	Events for the current month and future months with the events for the current week at the top of the page. Events as

	they are completed are “greyed” out so it is easy to find up-coming events. Announcements are listed after the current week’s events.
Newsletters	Copies of newsletters.
Board Minutes	Board minutes, Happenings, congregation mins. & annual reports.
Location	A google map of WL showing how to find St. Andrew’s UC.
Room Rental	Rental policy, room rates, room descriptions and occupancy limits.
Community Profile	A brief description and profile of Williams Lake.
Cariboo Presbytery	Website links for our Presbytery, Presb. reports, & Presb. Churches.
Prayer Cycle	Prayer cycle of presbytery and the World Council of Churches.
Job Descriptions	Ads and job descriptions for paid employment with St. Andrew’s UC.
Link	Useful website links for the St. Andrew’s congregation.

Board and Committee Reports

Board Report

Terry Ashley

Welcome to the 2015 Annual Report. In this report you will see the work of our many committees and groups that work diligently within Saint Andrew's church to help make it operate effectively and efficiently.

These groups of people have worked hard this year to make the transition from having a minister (Jenny) to looking for a "new" minister and in so many other areas. I would like to encourage you to read through this report and ask any questions that may concern you and offer any insight you might have to improve our congregation's faith and viability in the upcoming year.

In this report you will see comprehensive financial reports and various other reports from our hard working committees.

During this year we here at Saint Andrew's have had some happy moments and some sad, but these bumps are what make us stronger.

As we know the elevator is in and operating. Many thanks go out to Barry Sale for raising the funds as well as Denis Roberts and Ed Kozuki and all the other volunteers for their hard work in getting this done.

The MPS committee has taken on a huge job in completing the search report for a new minister. This report has been previously handed out to the congregation for everyone to look over and ask any questions. Questions may be asked at this meeting. The committee is hoping for the congregation to accept it so it can be sent to Conference for their approval and then move on to the search for a new minister.

The worship committee along with Rocco have been working hard to make the services interesting and enjoyable with some new music and soloists along with Together We Worship, and other ideas to help with our transition and to strengthen our church family.

Together in faith and spirituality our congregation will grow stronger, but we do need to make some small changes in some areas to make us into a strong, vibrant congregation. We as the board can see the need for change and we are doing everything we can to make these changes to benefit the church as a whole.

May the spirit of light and love be with you all.

Ministry & Personnel

Linda Hicks

The Ministry and Personnel Committee is a group of St. Andrew's members that deal with staff hiring and staff concerns that occur.

This past year (2015), St. Andrew's has seen several important changes. Our long serving Office Coordinator Maureen Wilson retired in June and we have hired Faye Christoffersen to replace her.

Also, in August Rev. Jenny Carter - our minister of ten years - moved and a search committee was formed to help find a replacement.

The Ministry and Personnel Committee meets once a month and welcomes any concerns or problems from the congregation regarding staff issues. Presently the committee volunteers are Ken Awmack, Linda Hicks, and Mary Trott.

Trustees Report

Barry Sale

The Board of Trustees for St. Andrew's, Williams Lake, is responsible for all matters having to do with church's building, properties, and physical assets. Currently, we have five members of this Board, Ross McCoubrey, Alvin Gregory, Roger Hicks, Mary Telfer, and Barry Sale.

Our meetings are few and very informal, and our mandate is to hold title to all congregational properties and to ensure that these properties are cared for, protected, and insured. Currently, our lands and building are assessed at \$1,458,500.00, an increase of \$153,800.00 from last year's assessment. This year, we will have to pay taxes on an amount of \$119,100.00, so the 2016 tax bill should be approximately \$2,000.00.

Once again this year, our insurance package will be underwritten by the Westland Insurance Group, and the premiums will cost us \$6,109.00, up \$280.00 over last year. This package provides us with comprehensive insurance, with replacement coverage on the building for up to \$2,838,660.00 and replacement coverage on equipment, furnishings and fixtures for \$275,941.00. In addition, the package provides us with up to \$3 million in general liability protection, as well as liability protection against crime, abuse, physical loss/damage, along with liability protection for church personnel. It gives all the insurance coverage recommended by the United Church of Canada. Our thanks go to Alvin Gregory for taking on the responsibility of negotiating the most appropriate and reasonably priced policy for our church.

The Trustees would like to commend the efforts of the Physical Resources Committee and the many volunteers who, over the past year, have worked so hard at the care and upkeep of our building and grounds. We have a beautiful facility with a caring, dedicated congregation, and we can all be proud of our place in this community. We pray and trust that St. Andrew's will continue to serve the needs of our church family and the Williams Lake area, and we look forward to 2016 being a good year for our community.

Pastoral Care

Midori Kozuki and Sharon Cousins

The purpose of the Pastoral Care Committee is to keep in touch and help serve the members of St. Andrew's United Church congregation. This includes the greater Williams Lake area, Deni House, and the Seniors' Village.

The members of this group include Edith Fawcett, Elsie Sharun, Midori Kozuki, Moira Christoffersen, Velma Gregory, and Sharon Cousins. We gratefully welcomed three new members this fall. They are Alison MacLise to assist Edith and Linda Sullivan and Maureen Wilson who are helping with areas formally served by Vicki Sale and longtime member Marty Simon. We are also sad to have our minister Rev. Jenny Carter leave our congregation at the end of August. Each member faithfully serves their assigned area by maintaining contact in times of celebration, sorrow, or a need to share the news and concerns with the greater church congregation.

The cards you see to sign on the table in the entrance are provided by this committee. Visitations and phone calls are also made or initiated by these members, often on requests or suggestions by members of our congregation.

We are continuing with the Welcome Bag Program that was initiated by Elizabeth Hutchinson before she moved to Alberta. The bags and items are symbolic of our welcoming congregation.

The Pastoral Care Committee provides hosts and hostesses for funerals. Velma Gregory arranges for two people to host funerals at our church. Hosts may be Pastoral Care members or other members of our congregation.

Our meetings are usually held in the Pastoral Care room on the third Sunday of each month after the church service. If there are any concerns please let anyone in the committee know. We welcome those who would like to participate with the Pastoral Care group.

Physical Resources

Denis Roberts and Barry Sale

During 2015, the ongoing maintenance of the building that often goes unnoticed continued, with the following being completed:

- repairs to washrooms
- replacement of light bulbs, tubes, and ballasts
- installation and upgrading of Wi-Fi in the building
- repairing and replacement of door hardware, trim, and seals
- repair of tables and chairs
- servicing of all fire extinguishers
- annual inspection of emergency equipment, lighting, and fire alarm system (by checking both these systems and doing our own ongoing repairs, we have realized substantial savings)
- servicing the heating system (all equipment was found to be in excellent condition)
- annual fire and health (kitchen) inspections (both found a few minor issues which were quickly addressed)

Of course, the major project this year was the elevator. It is now completed, and running well. We have just recently signed a maintenance contract with Kone Elevators to complete the required inspections. The cost of this contract was far less than anticipated – good news for us! We have a surplus of around \$26,000 in the elevator account, which will be kept in a fund to pay for yearly maintenance, inspections, repairs, and licensing.

For 2016, there are several items which need attention, including:

- replacing linoleum in the upstairs kitchen, the downstairs kitchen, and the upstairs men's washroom
- replacing the old enamel handwashing sink in the downstairs kitchen
- doing something about the sinking concrete at the front entrance
- addressing the issue of the cracked titles in the entrance foyer
- replacing the siding on the church building (may be a very expensive project and require a fundraising drive)
- and working on the regular month to month and day to day maintenance issues that this facility requires

At the end of December, the balance in the Building and Property fund separate from the elevator fund was \$14,372.17. As our building continues to age, and with the cost of some of the projects listed above, we need to have a steady source of funding. Thus, your continued support of the Building and Property Fund is essential.

Finally, we would like to thank our staff, Laura the custodian and Rick the caretaker, who are both doing excellent jobs for us. A very special thank you this year goes out to Ed Kozuki, Pete Smith, and Jean Roberts, all of whom put in a huge number of volunteer hours on the elevator project. We would also like to recognize Hal Giles for his work both on the elevator and on the electronics around the church; also George and Marion Rainey who can often be found in and around the building doing the little jobs with no fanfare. You are invaluable to us. If we missed anyone, thank you as well. We truly appreciate the efforts of everyone in our congregation who work to keep our church looking so great!

Final Report on the Elevator

Barry Sale

On Sunday, October 18, the formal dedication service for the new elevator was held. Two years ago, it was with great hope, and not much else, that we embarked on this major project for our church. For years, it had been evident that we needed a way to provide better access within the church building, especially in the winter months. With our aging population and increasing numbers of people with physical challenges the time had come to do something.

So it was that we began this ambitious project. Fundraising began, and the congregation really stepped up. Over the next 18 months, they donated more than \$37,000. A total of 18 grant applications were sent out, resulting in an income of \$35,500. The community of Williams Lake also contributed almost \$9,500. Incredibly, in just 16 months, we not only met, but surpassed our fundraising goal of \$75,000.

Once the funding was in place, the construction began. Ed Kozuki, as our project manager, Denis Roberts as our contractor, and Alvin Gregory as our Financial Oversight Advisor ensured the project was on time and on budget. Many volunteer hours were put in by congregational members. Denis, Ed, Pete Smith, Jean Roberts, Andy Sullivan, George and Marion Rainey, Rocco Catalano, Hal Giles, Maureen Wilson, Ross McCoubrey, Roger Hicks, and others contributed of their time and talents to see this project through to the end. Thank you to all who worked so hard to make this hope a reality, and thank you to the congregation, the community, and the organizations who provided the financial support to make it happen.

We now have a working lift which is already being used frequently to provide access between floors. We were able to do it all well within budget, the total cost being \$56,200. That leaves us with a surplus of \$26,200 which will be kept in a fund to pay for yearly maintenance, inspections, repairs, licenses, and upkeep.

This project has been an outstanding example of what we, as a congregation, can do together when we work together towards a common purpose. St. Andrew's still has a strong core of supporters, and if we apply that "can do" attitude to any situation, we can address it.

Thank you, everyone, for bringing this project to fruition. We can all be proud of this accomplishment! Now, what's next?

Healing Ministry

Brenda Smith and Maureen Margetts

In 2015, Maureen Margetts and Brenda Smith offered hourly healing sessions in the Quiet Room on the third Tuesday and Thursday of each month from September to June. On average, five people from our congregation and the Williams Lake community received regular monthly healing sessions. Also, two other people from the community received the occasional healing session.

Brochures describing the work of this ministry and giving contact information for appointments are available in the church entrance. Business cards giving contact information are also available. To receive a healing session, call Maureen Margetts at 250-392-3732 for an appointment.

Presbytery Report

Janet Whalley

The spring meeting of Cariboo Presbytery was held here from April 17-19, 2015. As well as the adult representatives from our presbytery, we had 22 youth staying with us. Rev. Jenny, Terry Ashley (our alternate rep) and I attended these meetings. One of the main topics discussed was the Comprehensive Review of our governance structure with all the proposed changes. Victoria Andrews presented our recommendations at the General Council which was held in Cornerbrook, NL in July.

The fall presbytery meeting was held at Knox United in Prince George from October 16-18, 2015. I attended as your presbytery representative. Victoria Andrews, with help from her daughter, Rebecca, gave us a review of the General Council (GC) meetings. One of the main decisions was to change from our present four court system (pastoral charges, Presbyteries, Conferences, General Council) to a three court system (pastoral charges, regions, and denomination). Many details have yet to be worked out. After much discussion, we agreed to be part of a “test project” with the hope that we can continue meeting as some form of a presbytery. The formal question (remit) restructuring will have to receive the approval of the majority of presbyteries across the country. This would be presented at the next meeting of GC which will hopefully meet in two years time (rather than the usual three).

The next meeting of Cariboo presbytery will be held in conjunction with The Festival of Faith, April 28-May 1, 2016 at Camp Caledonia, near Smithers. Prince Rupert Presbytery will join us for this. I know that Ken Awmack attended the last Festival of Faith in September 2014, which was also held at Camp Caledonia, so if you have questions about the venue, he would be the one to ask! I am planning on attending this year, but would welcome others to join me in representing St. Andrew's WL.

Men's Breakfast Group

Barry Sale

On the last Saturday of each month, the Men's Breakfast Group meets in the library. Breakfast is served at 7:30 AM, and it is generally followed by an hour or two of healthy discussion. Sometimes, a particular topic is chosen and the group focuses on one issue, sometimes several topics are discussed in turn, and sometimes several conversations get going around the table all at the same time. Typically, from ten to fifteen men are in attendance, and there is a healthy sharing of opinions, ideas, concerns, and solutions. The participants find the camaraderie, humour, and discussions to be meaningful and enjoyable. It's a great way to begin a Saturday morning, and at a reasonable cost as well (\$5.00). This group is open to all men in the St. Andrew's congregation (and guests as well), and first time attendees are always welcome.

Library

Eileen Dell and Lynn Blatchford

This year (2016) we have changed our schedule to meeting twice a month, on the second and fourth Thursdays from 10:00 to 11:30 AM. We are pleased to have Audrey Stromberg working with us in the Library.

Every few months we check all the Hymn Books out in the pews and mend any that need it. We ask that if anyone finds a Hymn Book in need of repair, please put it in the Library for our attention.

We thank those people who have donated books to the Library in the last year: Pat Starr & Linda Hicks, Lorraine Baker, and Mary Trott. All new books are catalogued in the "List Book" and on the computer. Then they are stamped with the St. Andrew's United Church stamp and a pocket with the Library card and "Return Date slip" are placed within, showing book name and Author and the Category that they are placed in.

Each year we go through the Library to eliminate those books which have become out dated. Those books which have been returned will have the Library Card replaced and the book returned to its place in the Library.

We welcome newspaper clippings with pictures of our Members which Lynn will put in the Scrapbook. We encourage our Church Members to make use of your Library. There are many interesting books to be found—for all age groups.

Outreach

Ross McCoubrey

Parishioners at St. Andrew's United Church continued in 2015 to donate generously to others in need, both near and far.

Locally, \$440.00 was used to help individuals through the Minister's discretionary fund as well as \$4,000.00 shared between five WL outreach agencies: NOOPA, the Pregnancy Outreach Program, the Salvation Army, Women's Society Advocacy Group, and The Great Room. Gifts-in-kind from White Gift Sunday were distributed between Chiwid House, Abraham's Lodge, POP and the Salvation Army. Our support of the Tuba John Christmas Concert consistently helps raise another \$1,000.00 towards the Salvation Army Food Bank and Cariboo Arts Festival scholarships. Please read Ros' report below about the generous donation of time that helps the Salvation Army provide much appreciated meals throughout the year.

Outreach beyond Williams Lake is coordinated by the United Church's Mission and Service Fund. This year, congregation members donated \$13,769.75 to the national and international projects that are organized by the National Church's M&S team. This was well beyond the \$11,000.00 goal we had set for ourselves at last year's Congregational Meeting.

Please take the time to read the quarterly magazine called "Mandate" that explains the annual raising and spending of approximately thirty million dollars by the M&S Fund. It is displayed on the side table in the foyer alongside past issues of The Observer.

St. Andrews at the Salvation Army

Rosalyn Giles

The group of folk from St. Andrew's who volunteer on Tuesdays during lunch hour continues at 14 stalwart women and men, working in teams of two to help serve the prepared lunch, then do clean up.

Meals served can range from 60 to over 100 people who come for a hearty meal of soup, bun and sandwich, a salad and something sweet for dessert. The food is usually all ready except for tossing the big salad, so we arrive between 11:30 and 11:45 to do that, then help Sally Ann staff dish up the meal.

We are also committed to doing the clean-up involved in serving this meal – plates, bowls, cutlery and the pots and pans that held the food. Sometime this past fall, a young man had volunteered to SA to come in to do the dishes each Monday and Tuesday. He'd been unable to find employment for a while and decided to volunteer to keep himself busy. We have happily adopted Troy in the clean-up area and try not to mess with the quite efficient system he's established. But he's glad to accept help in the stacking and storing of the clean things, washing the cutlery before it goes into the sterilizer, scrubbing out a soup pot or such. Doing dishes for 100 is a BIG job, so there's lots to do, whether for two or three. And we must not expect that Troy will always be on hand, and some day it will fall back to our group to do the whole thing!

The job "by the numbers": 14 volunteers average 8 turns through the year, and we did work 52 Tuesdays, for about 2 hours for each person's turn. A couple of snowbirds are accommodated in the roster, as well as broken bones, major health issues and people who expect time off to travel to far-flung places or visit family and friends, or leave a bit early to go to Aquafit class. It all seems to work out.

We're always happy to add folks to the roster, and on-the-job training is free of charge, so if you'd like to support St. Andrew's outreach work in this way, call me – Ros at 250-392-7482, or see me at church.

Grateful thanks to Lynn Blatchford, Shirley Gordon, Hilda Hopp, Denis and Jean Roberts, Brenda and Peter Smith, Debbie Sykes and Gerry Chapman, Sue Tippi, Mary Trott, Janet Whalley and Rose Woods, from your coordinator Ros Giles, and the congregation.

Fundraising Reports

Catering

Linda Hicks

During 2015, the Catering Group provided food and serving for thirteen different events. These ranged from lunches, funeral teas, and dinners. Also, we have provided dessert and put on the coffee for five film nights which were very successful fundraisers for the church.

In September, the group made pies for a Rotary Club dance and sold the remainder. This group is an “equal opportunity” one, meaning everyone is welcome as you are able to attend. We have lots of fun as we stir the soup, put on the coffee, and do lots of dishes. Thanks to all who contribute to this group.

Fundraising Income

Faye Christoffersen

The total fundraising income for 2015 was \$40,336.32, which is an increase from 2014. A significant portion of this income was an accessibility grant from the Government of Canada.

St. Andrew's United Church was utilized for eight memorial services, six of which were expertly catered by volunteers of St. Andrew's United Church. Elder College held two Registration/Information Events and five workshops over 26 days, utilizing MacKinnon Hall and the library. There were sixteen other events, including meetings, dinners, workshops, and concerts.

Although initially intended as an elevator fundraiser, the Travel and Dessert Nights were so successful that they continued in 2015. Travelogues raised \$3,268.05 during 2015 and featured fascinating presentations and delicious desserts.

The 2015 Travelogue Presentations were:

- | | |
|--|--|
| <ul style="list-style-type: none">• Guatemala – it's people and heritage• Travels from Italy to Mongolia• Canada – from West to East | <ul style="list-style-type: none">• Travels to the Arctic and the Antarctic• Botswana by Horseback• Travels in India – just a tea stall girl |
|--|--|

Regular users were TOPS, the Cariboo Men's Choir, Chickadee Learning Centre, Girl Guides, and Elder College. TOPS, Cariboo Men's Choir, and Girl Guides met weekly.

Organizations such as AA and the Metis Association rent occasionally - but consistently - for events and workshops. St. Andrew's is lucky to have good renters, and church users are grateful for convenient, clean, and attractive rental spaces.

As part of outreach to the community, the Church is occasionally used at a reduced rate by nonprofit organizations, community wellness groups, or charitable institutions. For example, the Girl Guides meet in the library at no cost as part of St. Andrew's commitment to the youth of Williams Lake.

Other fundraisers in 2015 included Shrove Tuesday pancake supper, the TubaJohn Christmas Concert, and profits from pie and apple sales.

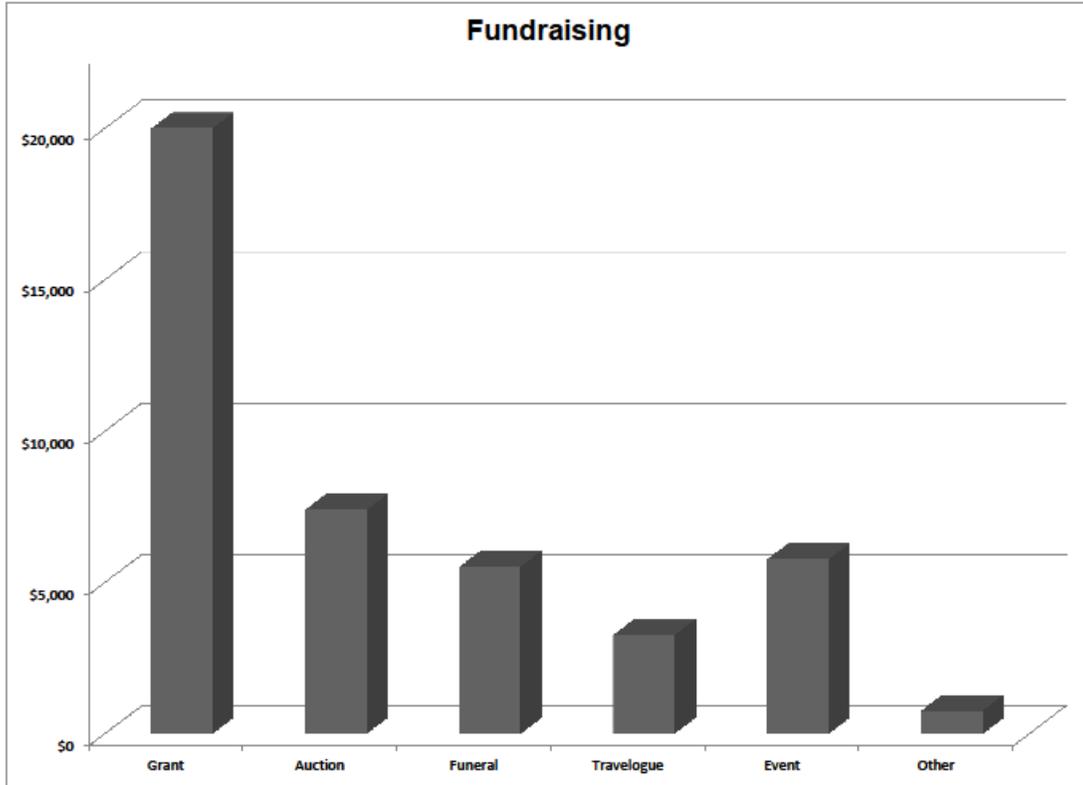
Thank you to the many dedicated volunteers who made these events a success.

Fundraising Income

Gov of Canada grant	\$20,000	50%
Church Auction	7,408	18%
Funeral	5,525	14%
Travel and Dessert Night	3,268.05	8%
Event	5,775	14%
Other	763.80	2%
Fundraising Expense	-2,403.53	-6%
Total	\$40,336.32	

Fundraising Income Chart

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Financial Reports

Envelope Contribution Report

Lynn Blatchford

In 2015, 67 boxes of envelopes were used. Of these, 18 are on Pre Authorized Remittances (PAR). Contributions were as follows:

Dollars	2014	2015
Up to \$500	21	15
\$500 - \$1,000	17	17
\$1,000 - \$1,500	6	8
\$1,500 - \$2,000	6	8
\$2,000 - \$3,000	7	6
\$3,000 - \$4,000	5	4
\$4,000 - \$5,000	7	3
\$5,000 - \$10,000	4	5
\$10,000 and over	2	1
Total	75	67

Please talk to Faye in the office if you would like Offering Envelopes or would like to make your contributions through PAR (a monthly debit to your bank account). Thank you for your generous support.

Offering Counters

Barry Sale

Each Sunday, after the worship service, a team of two people take about half an hour to count and record the offering, to make up a ReCap sheet, and to prepare a bank deposit. It's not a very difficult or time consuming job (as long as everything balances), but it is very important, since it is the first step in our church's accounting and reporting process. In 2015, the counting duties were shared among Ken and Heather Awmack, Darlene Campbell, Barry Fleming, Ros Giles, Ross McCoubrey, Keith Pedersen, Denise Webb, and Maureen Wilson. Thank you to all of these people for taking on this very necessary task.

As always, we are looking for new volunteers to spread the workload out and to replace those who wish to step down. If you think this might be a way in which you can contribute to the life and work of our church, just let me know. I will be glad to show you all you need to be able to take on a shift. We usually do the counting for four to six weeks at a time, but we are also very flexible. No accounting or bookkeeping skills are necessary, just a willingness to help out. Please give it some thought.

Office Financial Report

Faye Christoffersen

The bookkeeping of St. Andrew's United Church is performed electronically in Quickbooks. In December of 2015, the office upgraded to Quickbooks Pro. The upgrade also allowed for Quickbooks installation on additional computers. The daily bookkeeping is performed by Faye Christoffersen, Office Coordinator, with Andrew Sullivan, Treasurer, providing support and supervision.

Funds are classified according to three criteria, sometimes referred to as three "pots of money." Those "pots" are:

1. General fund
2. Youth fund
3. Building and Property fund

The Balance Sheet is a snapshot of our three funds or "pots of money" at the end of 2015. The attached Income Statement is a brief summary of the activity in each "pot of money."

St. Andrew's does not have separate bank accounts for each of the three funds. St. Andrew's has two bank accounts in total, one chequing and one investment account.

As part of financial oversight, the Accounting Journal is read each month by three members of the congregation. This year they were Lynn Blatchford, Barry Sale and Sharon Gruenwald. Financial Statements are reviewed monthly by the Board. Bank Statements and Reconciliations are reviewed monthly by Andrew Sullivan.

Please know that financial statements and reports are kept in the church office and are available for viewing and comment. Feel free to visit the church office between 9:00 AM and 3:00 PM, Tuesday to Friday, and ask to view financial statements.

More Account Information

Honorariums

- Music Director (monthly)
- Pianist (weekly)
- Office relief (holidays and sick days)
- Occasionally the board will authorize other Honorariums

Interest income

- Interest generated by GIC account

Maintenance and supplies

- Bathroom and cleaning supplies
- Repairs and building expenses
- Garbage removal
- Annual fire alarm and extinguisher costs
- Snow plowing and sanding. Cost varies from year to year. In 2015, the decision was made that the parking lot would not be plowed unless specifically requested by the Office Coordinator or Denis Roberts.

Office supplies

- Internet service
- Lifeline emergency helpline
- Photocopy expenses
- Paper
- Ink
- Postage
- Printing costs at Staples

Worship expense

- Newspaper advertising
- Print and electronic resources for worship leaders
- In 2015, a new projector was purchased for worship and funeral services. The cost was \$1,007.99.

PAR

Pre-Authorized Remittance is a program administered by the United Church of Canada. It allows you to tithe via a monthly automatic withdrawal from your bank account. Your donation can be designated to a specific fund, such as the General fund or Mission and Service, as you would on an offering envelope. Withdrawals occur on or about the twentieth of each month.

2015 Balance Sheet

Breakdown of Assets

	General	Youth	Building and Property	Total
Bank & Investments	\$43,972	\$7,188	\$42,062	\$93,222
Accounts Receivable	1,341			1,341
Prepays	5,600			5,600
Minister's Housing Loan*	8,000			8,000
Total Assets	\$58,913	\$7,188	\$42,062	\$108,163

Breakdown of Liabilities and Equity

	General	Youth	Building and Property	Total
Accounts Payable	\$7,176			\$7,176
Opening Balance	33,158	7,498	63,930	104,586
Net Change	18,579	-310	-21,868	-3,599
Net Surplus or Deficit 2015	\$58,913	\$7,188	\$42,062	\$108,163

*\$8,000 Housing Loan was deposited in January 2016

2015 Income Statement

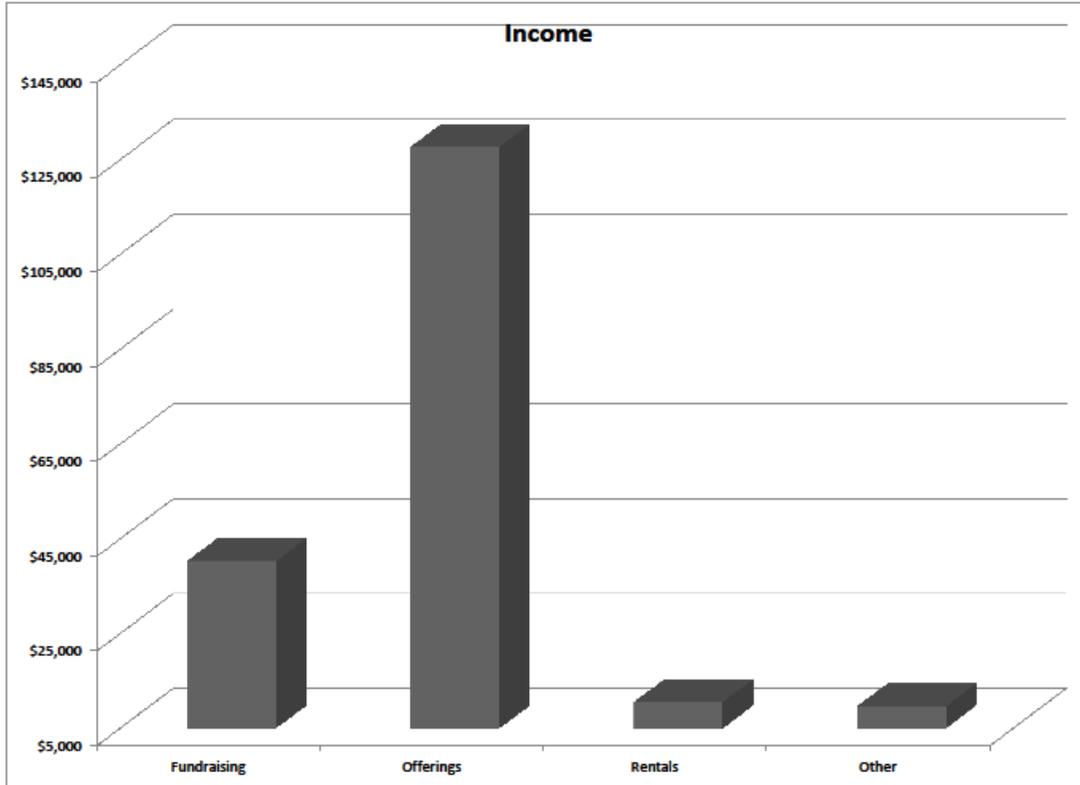
INCOME	
Fundraising	\$40,336
General Offerings	127,678
Rentals	10,560
Other Income	9,661
Total Income	\$188,235

EXPENSE	
Building and Property	\$45,689
Minister's Wage & Benefits	47,694
Other Wages & Benefits	31,795
Other Expenses	66,651
Net Deficit	-3594
Total Expense	\$188,235

*For more information, see the attached budget

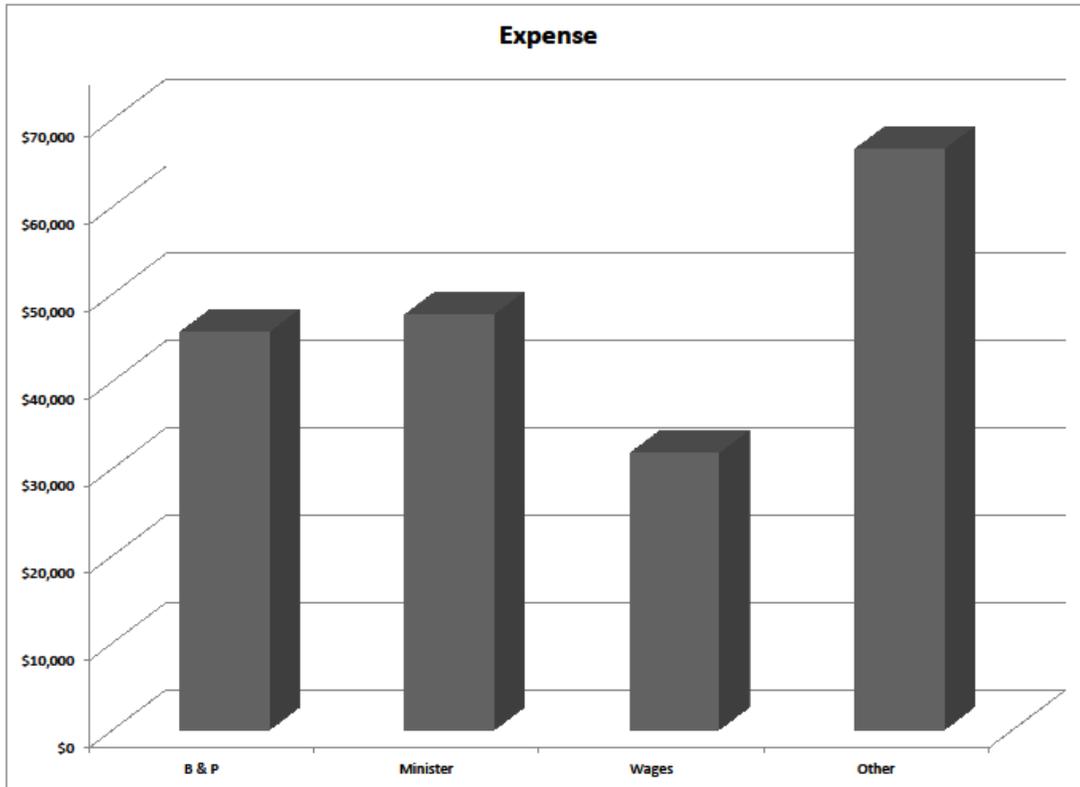
Income Chart

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Expense Chart

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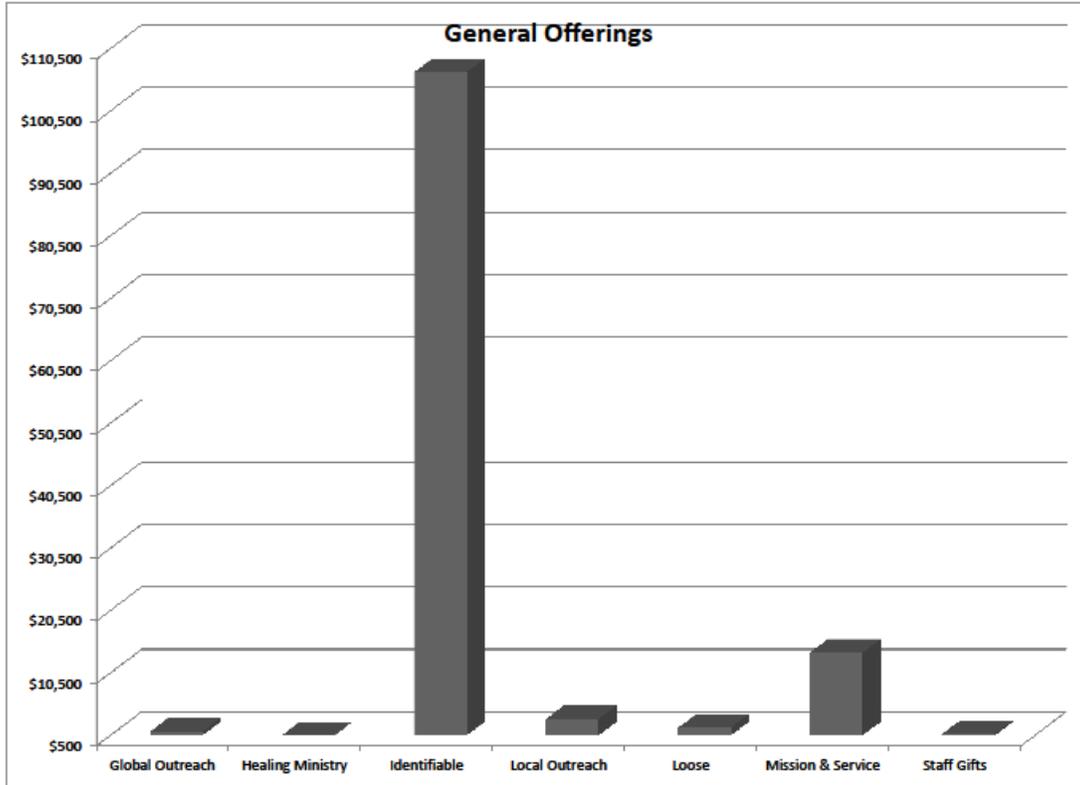


General Offerings

General Offerings	
Global Outreach	\$1,080
Healing Ministry	530
Identifiable	106,721.63
Local Outreach	3,160.25
Loose Offerings	1,692.55
Mission and Service	13,769.75
Staff Gifts	723.50
Total	\$127,677.68

General Offerings Chart

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Budget

Budget Continued
